**Sault College Students Union Incorporated**

**2022-2023 Annual General Meeting Minutes**

**Tuesday, March 22nd, 2023 – 8:00 PM – Odeno Student Life Centre**

**Board of Directors Present:** Abidemi Alude, Chris Disono, McLeonard Puno, Jennilyne Bestre

**Board of Directors Regrets:** Ahmad Algouthani

**SCSU Executive:** Olamipo Ogunnote, Liz Lovell, Xylene Tandoc, Taylor Boyer

**SCSU Executive Regrets:**

**Student Members:** (See attached sign in list)

**Resource Present:** Ahmad Alkosani, Sue Misasi, Kala Adams, Laura Orlando

**Recording Secretary:** Tiffany Agliani

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| Call to order  Abidemi Alude, Board Chair called the meeting to order at 7:54p.m. |
| Quorum Call  Quorum was noted and met. |
| Agenda Approval  2023-03-22-1  Motion to approve agenda as presented.  **Moved By:** Katherine Filion (20045922) **Program:** Business - Accounting  **Seconded By:** Riley Matthew (22005593) **Program: F**orestry  All in Favour. Motion Carries. |
| Approval of Minutes  2023-03-22-2  Motion to approve minutes from the AGM of March 30, 2022, as presented.  **Moved By:** Taylor Boyer (22065038) **Program:** Pre-trades and Technology  **Seconded By:** Roja Elna Jacob (22076579) **Program:** Project Management  All in Favour. Motion Carries.  Conflict of Interest  No conflict of interest declared. |
| **Executive Director’s Report**  Sue Misasi presented updates.  **Fees and Services**  **SCSU Health & Dental Plan** The SCSU Supplemental Health and Dental Plan was introduced to international students starting Fall 2022 semester. Up until that point only domestic students had this coverage.  **Food Bank** Up to April of 2020, SCSU provided this service by having pre-packaged bags which had about 12 items of food in it. On average the cost per bag was $12.00. As of April 2020, (beginning of COVID-19 pandemic) with the assistance of Sault College, SCSU was able to increase this service by providing two days a week where students could use the SCSU Food Bank. This service was delivered out of Odeno on Wednesdays and Fridays from 11:00am to 2:00pm. As of June 2022, the SCSU Food Bank was relocated to the outside building in the J-South Parking Lot, commonly known as the Media Hub. The SCSU Food Bank has continue to provide this service every Wednesday and Friday from 11:00am to 2:00pm for nearly 3 years and it has been an extremely popular and well viewed service. Students can use the Food Bank on a weekly basis.  **Breakfast Program** SCSU has been providing a Breakfast Program service since 2016. This program runs every Thursday morning from 8:30am to 10:15am. This year it has operated out of Odeno and on average receives about 100 students each Thursday.  **Staff & HR**  SCSU re-introduced the Finance Manager position. This position had been merged along with the Executive Directors’ position since 2015. An increased demand for services, different methods of delivering these services and an increase in student population (especially international students) has made us bring back the position. This year we were able to re-open the SCSU office and Odeno and in total over 40 staff members have been hired (most of which have been students)  **Operations**  SCSU fully re-opened office operations as of September 2022 after delivering services remotely and some in-person for almost 2.5 years.  Odeno re-opened in September 2022 after being closed for 2.5 years. There have been challenges such as increase in wages, cost of living, inflation, and the removal of the previously mandatory meal plan for residence students, all which have cause some financial difficulties. SCSU remains positive that the next school year will bring more foot traffic into Odeno.  **Finances**  SCSU is in a strong financial position, holding funds in reserves. These reserves are used for future capital improvement projects and hiring new staff as we are a growing college in Sault Ste. Marie as well as our satellite campuses, which SCSU plans to have a presence at in the future. |
| **Finance Manager’s Report**  Ahmad Alkosani presented both the 2023-2024 approved by the BOD budget and the SCSU 2021-2022 audited and approved by the BOD financial statements that are dated 30 April 2022 – *see attached documents.*  **2022 Audit Financial Statements:** Ahmad stated that the audit is an independent report conducted by KPMG and that SCSU is in a very healthy financial position with a reserve amounted for almost $1.4 million and have strong financial statements.  **2023-2024 Approved Budget** The approved budget states a total revenue of more than $1.7 million and expenses of $1.69 million resulting in a forecasted surplus of more than $17,000.  **Appointment of auditors:**  Ahmad recommended KPMG to provide audit services for 2022-23 fiscal year. |
| 2023-03-22-3  Motion to approve the 2021-2022 audited financial statement and the 2023-2024 Budget as presented.  **Moved By:** Abaigeal Coleman (20014423) **Program:** BScN Nursing  **Seconded By:** Rylee Fox (16009567) Program**:** BScN Nursing  All in Favour. Motion Carries. |
| 2023-03-22-4  Motion to approve KPMG as auditors of SCSU for the 2023-2024 fiscal year.  **Moved By:** Liz Lovell (21012152) **Program:** Natural Environment Technical  **Seconded By:** Chris Disono (21112265) **Program:** Business  All in Favour. Motion Carries. |
| **VP Campus Connections Report**  Liz Lovell presents their annual report. For full details see the attached document.  **Awareness Weeks and Campaigns** This year they worked on various awareness week campaigns including monthly mental health awareness weeks, hard reduction, diversity, and physical, mental, and sexual health.  **Social Media and Communications** With the assistance of the Program Manager, there was a lot of effort put into student engagement through social media, emails, posters, website, and our blog to meet as many students as possible.  **Food Insecurity and The Food Bank** Liz collaborated with the Sault College Alumni department to bring fresh fruits and vegetables to the Food Bank over the summer. Helped with weekly pick-ups at Harvest Algoma for the Food Bank.  Worked on a report that focused on food insecurity experienced by Sault College students and submitted it to community members throughout the college. This has resulted in the creation of a Food Security Committee on campus to try and tackle these issues. |
| **VP Student Life Report**  Xylene Tandoc presents her annual report. For full details see the attached document.  Xylene reports on her year as the VP Student Life including events that were hosted and her findings and recommendations for the incoming VP Student Life. This was the first year since COVID-19 pandemic that student life programming was primarily held in person on and off campus. Family friendly events were also introduced due to the changing demographic of the student population.  Some events included beach day, bonfires, bowling, bingo, headphone disco, trivia, and ice skating. |
| **SCSU President’s Report**  **Projects** Olamipo goes through various projects that he and the executive team worked on throughout the year. These projects include peer mentoring/alumni mentoring, outdoor and indoor student spaces, Food Bank Garden/greenhouse, provincial advocacy group, Studentcare legal protection program, tech fee committee, and food insecurity.  **Financial** This year SCSU employed around 40 stuednts through the SCSU office, the Food Bank and Odeno. SCSU also ran education financial literacy sessions in partnership with National Bank and Canadian Foundation of Economic Education (CFEE).  **Food Bank** The Food Bank begand operations in its new home this year, the re-purposed “Media Hub” on campus. Aside from offering food we also ran clothing drives, provided hygiene products, and the addition of fresh vegetables from our Food Bank garden this past summer. As of January 2023, the Food Bank was used around 5000 times. For the holiday season because the Food Bank would be closed, we again offered grocery gift cards to students, distributing $4224.00 worth of gift cards.  **Diversity and celebrating our students** Some events that were held throughout the yar geared directly to Sault College’s growing diverse community were; Indigenous Day celebration, Pride Month, spring festival and Chinese New Year, Mid-Autumn/Moon Festival, Black History Month and Black Lives Matter Movement, Diwali, and Carnival.  **Advocacy** Student advocay projects that Olamipo worked on directly included; academic appeals, non-academic misconduct appeals, housing appeals, advocacted for new indoor and outdoor student spaces, supported campaigns that sought to reduce international student tuition rates, was a core member of the creation of a new provincial advocacy group. |
| New Business  None. |
| 2023-03-22-5  Motion to Adjourn the SCSU AGM for 2022-2023 at 8:18 pm.  **Moved By:** Isabella Victoria Fischer Cicogna (21119880)  **Program:** Practical Nursing  **Seconded By:**  Mackenzie Bingley-Saunders (1801240) **Program:** Electrical Engineering Technology  All in Favour. Motion Carries. |

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Abidemi Alude, Chairperson Tiffany Agliani, Recording Secretary