

Grab n' Go Food Service



REQUEST FOR INFORMATION Q&A

Q 1) What are we looking to provide from Common Grounds?

As per the RFI we would be looking for the following,

- a) Serve people with stricter dietary needs "gluten-free, vegetarian and vegan, Halal"
- b) Provide international cuisine/ dishes
- c) Source quality food ingredients.
- d) Prepare ready food to Grab and go
- e) Provide student-friendly value pricing
- f) Provide valuable student learning & employment opportunities

Q 2) What would the hours of operations be?

- a) Operating hours would be 11:00am to 8:00pm

Q 3) What about weekend hours?

- a) No weekend hours would be required

Q 4) Are we looking for different hours other than Odeno and Chartwells Operations?

- a) Hours would be as per above

Q 5) What would rent look like?

- a) Rent would be based on 250 square feet @ \$21.00/ sqft = \$437.50/month plus HST. This would include Utilities and waste. Recycled cardboard would have to be evaluated.

Q 6) If College is doing major renovations and needs Common Grounds space to be closed what would happen?

- a) We would not carry out major renovations without discussing impact with the tenant. It is unlikely that a new building would require major renovations. If work was to take place, it would be in the summer when college activity is at a minimum.
- b) In the case the renovations would impact the business located at Common Grounds a temporary location would be provided and discussed between SCSU and Third Party

Q 7) Branding the Space? Is that OK?

- a) Yes Branding the location would be allowed

Q 8) What would you hope the opening date to be?

- a) Opening date is targeted for September 2020

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Q 9) Garbage Disposal (bins outside)? Would it be included in rent?

- a) Yes this would be included in the rental price, however recycled cardboard would have to be evaluated.

Q 10) Utility fees? Would it be included in rent?

- a) Yes utility fees would be included in the rent

Q 11) Student Meal Plan? Would students be able to use it at Common Grounds?

- a) At this time students would not be able to use the Meal Plan at this location

Q 12) Asked for description or meaning of "Provide non-standard meals in emergency situations" that was stated on the FYI.

- a) This is there to ensure that the supplier is aware that in emergency cases there is a requirement to be flexible and support the college community if the need arises.
- b) There is no requirement to provide the services at no cost.

Q 13) How long is the contract to operate at the college?

- a) The contract term would be for two years and would be reviewed at that point

Q 14) What equipment do you currently have on site.

- a) The only equipment in site is a sink and display cabinet
- b) Power outlet including power for coffee machines and constant water flow to coffee machine
- c) If any additional electrical work is needed, then the cost would be on the provider