Minutes – SCSU Executive Meeting

**May 16, 2017**

**9:30 a.m.**

**Members Present:** Tiffany Agliani(Chair), Maddy Speer, Ryan Davison

**Resource Present:** Sue Misasi**,** Lua Turcotte, John Dovigi, Matt Trainor

**Regrets:**

**Recording Secretary:** Lua Turcotte

1. **Welcome**

Tiffany welcomed everyone to the meeting at 9:31 a.m. noting that quorum has been met.

1. **Agenda Approval**

Tiffany requested that 2 items be added to the agenda.

* Jonathan Boyer Nolan has been elected to the Board of Directors of the College Student Alliance pending approval of SCSU before May 25th, 2017.
* SCSU BOD meetings need to be scheduled for the summer, with the first agenda including Jonathan’s election to CSA.

Agenda approved as amended. Moved by: Ryan Davison, Seconded by: Maddy Speer, CARRIED

1. **Executive Director, Sue Misasi**

Program Manager – Update

Sue announced that Jaime Rogers has been recruited to fill our open position of Program Manager. Her start date is June 12th, with potential for a week earlier depending on her replacement being hired at her current organization.

Due to the changes in the Graphic Design program we have lost 5 weeks of full time Graphic Designer hours. Tiff and Sue will sit down today to review the plans for Graphic Design this year, especially the agendas, and COCA travel plans.

Used Book Sales

Donations have started to pour in, no promotion has happened yet. We have been waiting for some research on pricing to occur. The budget for proceeds to operations is $400, Sue suggested that anything above that be donated to the Food Bank Account Line. Tiff suggested that we post it on Social Media and the SCSU Website. A detailed list on our website would be challenging. Matt mentioned that he was on our website looking for our governing documents recently and wondered if we are even using the site at the time. Sue responded that there has been many challenges with the current website provider over the past year and that Tiff had done some updates recently, however we are still working on being able to post minutes for SCSU meetings. She also requested that we investigate whom receives the completed online forms.

Matt asked what decisions have been made about the agenda. Sue responded that we are planning to stick to the same as last year just to reduce the amount of change that we are working through. Matt explained that he was asking because the I am Well App has received Tech Fee funding and once it is implemented it can link to all of our online activities.

1. **President, Tiffany Agliani**

Jonathan Boyer Nolan – CSA Director

CSA requires support from the Executive Board and BOD of SCSU. Moved by: Ryan Davison, Seconded by: Maddy Speer, CARRIED.

 BOD Summer Meeting Schedule

Tiff requested that SCSU look at a calendar to decide a regular schedule of BOD Summer Meetings so that the Directors are able to coordinate attendance. The first one needs to be scheduled before the 25th of May so that Jonathan can report to CSA. The Chair election should also occur at that meeting. Lua voiced that she has coverage in Odeno on Thursdays, so if her attendance at BOD meetings is important it would be best to schedule on Thursdays. The calendar looks good to schedule the meetings on the 4th Thursday every month. Matt booked May 25th at 11:00 a.m. in the Barb Nolan Board Room and Christine will be able to book the rest of the summer in whatever room is available – Lisa Bagnall had mentioned that if we need to book a classroom we should contact her to do so because the board rooms are in high demand with renovations this summer.

1. **Close**

 The meeting adjourned at 9:56 a.m.

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Signature, Chairperson Signature, Recording Secretary