**Sault College Students Union Incorporated**

**2017-2018 Annual General Meeting Agenda**

**Thu. April 12th 2018 – 5:00 PM – Odeno Student Life Centre**

**Board of Directors Present:** Jerry Wang, Carson Tobin, Coulter Assiniwai, Yomi Olunlade

**Board of Directors Absent:** Sierra Betournay, Hashim Razak, Grace Monday

**SCSU Executive:** Tiffany Agliani, Ryan Davison, Maddy Speer, Jonathan Nolan

**Student Members:** (See attached sign in list)

**Resource Present:** Lua Turcotte, Jamie Rogers, Sue Misasi

**Recording Secretary:** Kevin Ramos

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| Call to order  Jerry called the meeting to order at 5:08 p.m. |
| Quorum Call  Quorum was noted |
| Agenda Approval  B 2018.04.12 -01  Motion to approve agenda as presented.  **Moved By:** Charlie Dobbyn **Program:** Aviation  **Seconded By:** Andrea Cardoso **Program:** Office Admin    All in Favour. Motion Carries. |
| Approval of Minutes  B 2018.04.12 -02  Motion to approve minutes from the AGM of April 12, 2017 as presented.  **Moved By:** Carson Tobin **Program:** Aviation  **Seconded By:** Andrea Cardoso **Program:** Office Admin  All in Favour. Motion Carries.  Conflict of Interest Declared  None |
| President’s Report  **Student Space on Campus**  Back in May SCSU brought it to the college’s attention that there was lack of student space in the college. SCSU had to make them understand that it’s more than “soft spaces” as like the spaces in the Common Link and M-Wing entrance. Sure there are chairs and study spaces throughout the college, but there’s not *enough*. There is also almost nowhere for students to literally put their feet up and take a nap if they wanted. School is hard; sometimes students need to take a nap. Thus, SCSU brought this to the college’s attention, and gave them ideas about putting more of these big lounge space ideas in the iE3 building.  **Odeno Couches**  SCSU’s goal with this was to create more student space (which is lacking in the college still). SCSU also wanted to make Odeno more inviting to students and encourage them to stay in Odeno more often. This project worked! Students hang out for longer periods of time and they seem to be happy. SCSU does plan to upgrade the current couches as well – considering that they get used a lot.  **ATM**  SCSU has an ATM right outside Odeno and the service fees we collect have been put towards our Food Bank and Breakfast Program funds all year which has helped keep the Food Bank stocked as well as being able to buy for the Breakfast Program every week, and the weeks where we do the Breakfast Program all week and offer hot breakfast.  **The Strike**  In November the Executive members travelled to Toronto to a conference held by CSA (college student alliance) and had the opportunity to speak to our local MPP Ross Romano as well as another MPP and advocated and had conversations directly with the provincial government about the strike.  SCSU also gathered multiple students’ stories and faxed them all to Kathleen Wynne’s fax line in Queen’s Park. SCSU played a small part in lobbying the provincial government and helping them to realize the magnitude of the strike and what their lack of action caused.  **Recommendations for the incoming board**   1. Continue pressuring the college to increase student space on campus. Including lounge space and study space. As well as using space available to SCSU such as Odeno and the Health and Wellness entrance and creating our own student space. 2. Continue pressing the issue of staying open later during midterm/exam periods. 3. A focus for this upcoming year should be advocating to increase International student support on campus. 4. Revisiting our Health and Dental Plan – seeing where it needs to be improved and where it is performing well. 5. As always – continue to work hard to increase awareness around SCSU, what SCSU does, who SCSU are and what services SCSU offers. |
| VP Campus Connections Report  **Focus**  This year Maddy focused on Awareness Weeks which were held throughout at the year and different times. She also ensured to keep students up-to-date by managing the different social media accounts for SCSU such as Twitter, Instagram, Facebook and the SCSU Website. Furthermore, Maddy helped raise +$600.00 for the SCSU Food Bank through CSA’s Point Bank.  VP Student Life Report  **Focus:**  This year Ryan Davison focused on trying to increase student participation and culture at Sault College. SCSU tried to find more diverse ways of engaging students in Clubs, Chapters, events, and creating a stronger student culture on campus. SCSU got off to a good start in September, but after the strike students had even less free time to spend doing activities on campus. SCSU then shifted their focus for events to be less time demanding. This became more giveaways in the hall, more activities during the common lunch hour when students are at the college, but not busy.  **Advocacy:**  Conducted a student survey to determine what SCSU should focus on for advocacy, events, and other initiatives for the year. Used the results of the survey to advocate on behalf of Sault College students to college administration in relation to the student space issue on campus (helping secure student space in the new ‘E Wing’).  Advocated to Members of Provincial Parliament Ross Romano and Granville Andersen at the Ontario Legislature in Toronto on behalf of students’ on the subjects of the 2017 Ontario College Faculty Strike, food security for students, and the rising issue of mental health of post-secondary students across Canada.  Assisted in seeing the raise of wages for Odeno student employees in the 2017/2018 academic year in a way which is fiscally responsible. This was in response to the Ontario minimum wage increase to $14 an hour.  **Events:**  Updated marketing material for Sault College Chapters & Clubs to increase student engagement.  Branded, organized, and delivered Frosh Week 2017 for Sault College students in September and Frost Week in January.  Planned and implemented a regular ‘Games Day’ in Odeno once a month.  Organized and delivered Sex Toy Bingo and Big A$$ Bingo which was attended by 90 and 350 people respectively.  Saw to the regular delivery of on and off campus activities including Open Mic Night, trips to Grey Hounds games, tailgate parties prior to varsity home games, Beer Yoga for WUSC, Wine Tasting Nights.  **Recommendations for incoming board:**   * Continue to pressure the college for additional student space on campus. * Find ways to encourage the student body to be more involved with SCSU (whether it’s more event participation, chapters and clubs, volunteering, working in Odeno or SCSU office, or student driven advocacy initiatives).   ISC President Report  **Focus**  Jonathan began his position as ISC President by helping the other Executive members in the planning of orientation and participating in it. Jonathan played a large role throughout the strike this year as a CSA Director and our ISC President. He met with people to learn more about education in order to help bring students back to the classroom and planned with senior management how to effectively support students during this time. Jonathan was a connection between students and senior management. Jonathan also participated at the student rally held at Queens Park this year during the strike and was also a speaker at this event.  Jonathan also attended the World Indigenous People conference in August 2017 and later represented Sault College in Ottawa for the Colleges and Institutes Canada (CICAN) Awards as Sault College was the recipient of the winning Gold Nationally for Excellence in Indigenous Education |
| Executive Director’s Report  Sue Misasi began by welcoming everyone and introducing herself has the Executive Director for the Sault College Students’ Union.  She then explained that SCSU exists to help students succeed. They do this by providing representation, support, a sense of belonging, campus life, information and services, campus activities, and opportunities to enhance skills and work experience, through volunteering and through on-campus employment at SCSU and at Odeno pub. SCSU employees over 40 students on a yearly basis.  This year SCSU experienced staffing changes where our Office Manager Christine Morrow retired, after over 20 years of service. Her position has been temporarily filled by a student employee Kevin Ramos. We also hired Jamie Rogers, Program Manager in June 2018 as our previous Program Manager, Cristina Brooks accepted employment outside SCSU.  Sue also mentioned the 5 fees SCSU collects from students:  1. SCSU Fee at $158  2. Student Trust Fund Fee in which this year it’s increase by $10.00 to $184  3. Health & Dental Plan Fee at $190 – introduced in 2014 - with the opportunity for students to opt-out  4. Athletic Building Trust Fee of $100  5. Athletic Equipment Trust Fee of $20 both collected and managed by Sault College  **Financial Report**  Sue Misasi provided those in attendance with a booklet which includes the approved budget for 2018-19 fiscal year. This booklet also provides students with information as to the year-to-date revenue and expenditures of previous fiscal years going back to 2015-16. It includes this year-to-date revenue and expenditures as of March 31, 2018. Sue also included another page of year-to-date information of revenue and expenditures as of April 10, 2018.  On the second page of this booklet, Sue stated that students will note what looks like flow-chart. This shows the predicted student enrolment for 2018-2019; the fees that will be collected per student and where the fees get distributed to, it includes, also, a summary of what the fee pays for. Within the booklet as students go through it, they will find more detail explanations of each fee and its purpose.  SCSU is happy to announce, one again, that they are in a very strong financial position with one plus year's fiscal responsibilities in reserves. KPMG has presented to the Board of Directors the results of their most recent audit and recommendations at a meeting on Friday, January 12. These findings and audit results are available for students to review at the SCSU office.  SCSU is always working on improving their services to provide each student a great experience at Sault College. SCSU is trying to create better processes and procedures to reduce cost and increase our services whenever possible while remaining fiscally responsible to our membership. They carefully allot funds into account lines striving to have a balanced budget.  Sue Misasi strongly recommends that students look through the information provided to them today and if they have any questions, comments, suggestions to stop by SCSU as they will be more than happy to talk to them. They are located at F1200, across from the gym.  **Confirmation Of Associations**  This year SCSU would like to CONFIRM membership with the following Associations:   * CSA- College Student Alliance * CHMA – Campus Hospitality Managers Association * AMMICUS – Association of Managers in Canadian College University and Student Centres * COCA – Canadian Organization of Campus Activities   **Appointment of Auditors**  This year SCSU would like to APPOINT KPMG to provide audit services for 2018-2019. |
| B 2018.04.12 -03  Motion to approve the Executive Director Financial Report as presented.  **Moved By:** Andrea Cardoso **Program:** Office Admin  **Seconded By:** Charlie Dobbyn **Program:** Aviation  All in favour.  Motion Carries. |
| B 2018.04.12 -04  Motion to approve that SCSU enters into association with the organizations as presented for 2018-2019 fiscal year.  **Moved By:** Carson Tobin **Program:** Aviation  **Seconded By:** Sarah Astles **Program:** BScN  All in favour.  Motion Carries. |
| B 2018.04.12 -05  Motion to approve KPMG as auditors of SCSU for the 2018-2019 fiscal year.  **Moved By:** Andrea Cardoso **Program:** Office Admin  **Seconded By:** Carson Tobin **Program:** Aviation  All in favour.  Motion Carries. |
| Introduction of Officers |
| New Business  None. |
| Adjournment  Motion to Adjourn the SCSU AGM for 2018 at 5:31 pm. |

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Jerry Wang, Chairperson Kevin Ramos, Recording Secretary